

# Guidelines for Authors/Presenters

LANDSCAPES, URBANISM AND, PUBLIC SPACE: RETHINKING  
CREATIVE ARTS AND HUMANITIES IN THE 21<sup>ST</sup> CENTURY

Joint International Research Symposium, 2019 in Association with the  
Harvard University USA study group (ICTM)

## CONFERENCE PRESENTATIONS SHOULD ADHERE TO THE FORMATTING RULES BELOW:

We welcome paper proposals as

1. Full paper (presentations of 15-20 Min length followed by 10 Min Q & A, 1700-2500 words reading.)
2. Poster presentations (1A2 or 2 A3 sheets) to be accessible over the entire length of the research symposium
3. Research video presentation with introduction not exceeding 10 Min of video and 5 Minutes of introduction followed by 5 Minutes Q & A.
4. Group presentation (15 – 20 Min paper reading and 10 Min Q & A session)
5. Workshop presentation (20 – 30 Min activity based workshop and 10 Min Q & A session)
6. Creative demonstrations (15 – 20 Min presentation and 10 Min Q & A session)

## GUIDELINES FOR PREPARATION OF THE ABSTRACT AND THE FULL PAPER

1. The research abstract shall not exceed 250 words with a brief introduction to the research problem, hypothesis, methodology, conclusions and/or recommendation.
2. Five keywords shall be mentioned at the end of the abstract of which one contains your research field. Do not include in-text references or bibliographical details in the body of the abstract.
3. If the abstract and full paper is presented in Sinhala; FM-Abhaya Font and Font size 11 point shall be used. If the presentation medium is English; Times New Roman Font and Font size 11 point shall be used.
4. The title of the paper shall be indicated FM Abhaya/Times New Roman (Bold, 12 Point) and the name of the author/presenter, designation, faculty/department, telephone number and E-mail ID shall be mentioned on the top of the abstract.
5. The full paper shall be submitted elaborating the research abstract. Details relevant to the research topic shall be properly analyzed according to the research methodology in a word range of 1,500 - 3000 words.
6. Figures (photographs, drawings, maps) can be inserted when necessary in the text (maximum 5 visuals for 1,500 words 10 visuals for 3,000 words).
7. Footnotes in the full paper, if used, shall be inserted using the footnote tool of the word processor.
8. Citations and references shall be mentioned according to an accepted method. (Preferably Harvard or Oxford referencing style)

NOTES:

Abstracts & full papers shall be submitted to

[symposiumvpa@gmail.com](mailto:symposiumvpa@gmail.com) or

[chinthaka.pm@vpa.ac.lk](mailto:chinthaka.pm@vpa.ac.lk)

in the form of an MS Word Document. Do not submit a PDF version of your paper.

The researcher shall make a self-certification confirming the accuracy of the content, grammar, and spellings in the cover letter sending along with the abstract and the full paper.

**Papers submitted without adhering to the above guidelines shall be rejected.**

For any inquiry, please contact Dr. Chinthaka Meddegoda via 0094718086976.